



Computer CORE Absolutely Essential Skills

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Extra Support from ComputerCore

- Weekly help sessions -
 - Check-In (Monday, 5 - 6 pm)
<https://us06web.zoom.us/j/83832477730>
 - COREclub (Wednesday, 5 - 6 pm)
<https://us06web.zoom.us/j/84624226148>
- Join Slack -
https://join.slack.com/t/computercore/shared_invite/zt-2xthmmimt-5nTjorK7UAjDpJPHLSGXnw
- The Help Desk:
866-977-3033 helpdesk@computercore.org



The recording of last week's class

- https://us06web.zoom.us/rec/share/215_ITZxERIMkGDzjipZdL4Atb_1TqQEpGUic7xxOr_MGNCK_Y0uLn9YvMjpqDWu.KWEjB9zJqZ9mogcn
- Passcode: 6+.DCYm#
- Copy the Passcode
- CTRL + Click on the recording's URL
- Paste the Passcode



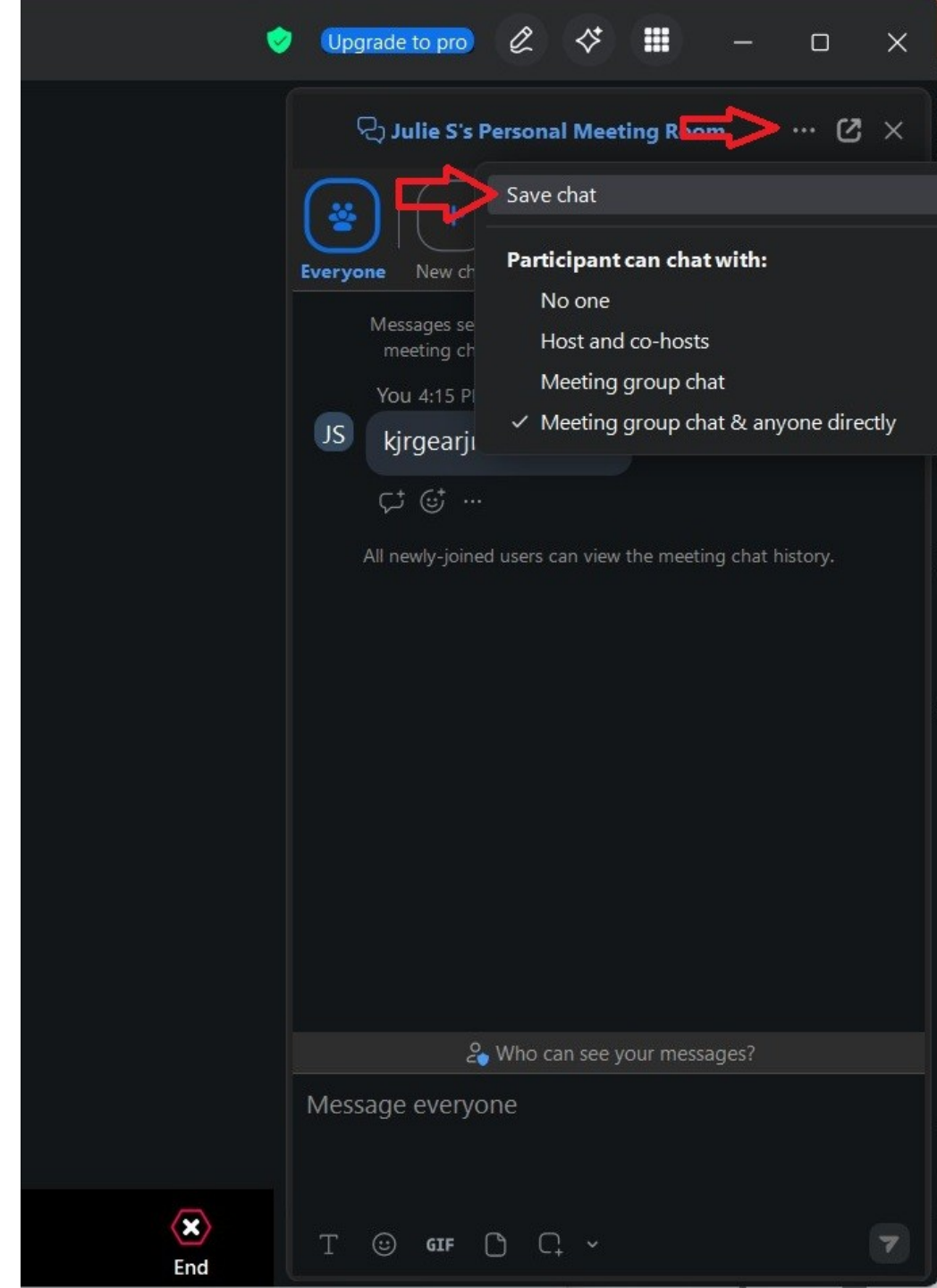
This week

- Review
- Internet browsers and search engines
- Email
- Basic security and passwords



Review: Save a Zoom Chat

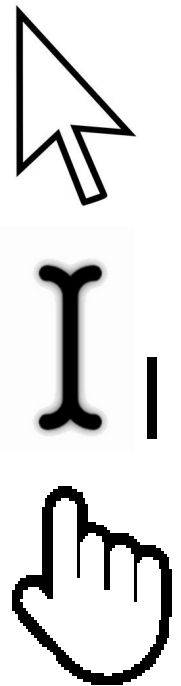
- During the meeting, click on “Chat”
- Click on “...” at the top
- Menu appears and click on “Save Chat”
- If it asks you where you want to save it, start with saving it on your desktop.
- By default, Zoom saves chats in the “Documents\Zoom\Date Time” folder on a PC and in the “Downloads” or “My Files” folder on mobile.
- Double click the chat file to open.





Review: Using the mouse or touchpad

- Click (left mouse button)
- Double-Click (left mouse button)
- Right-Click (right mouse button)
- Hover, highlight, drag-and-drop, scroll
- Practice moving the pointer
- What is the pointer telling you?





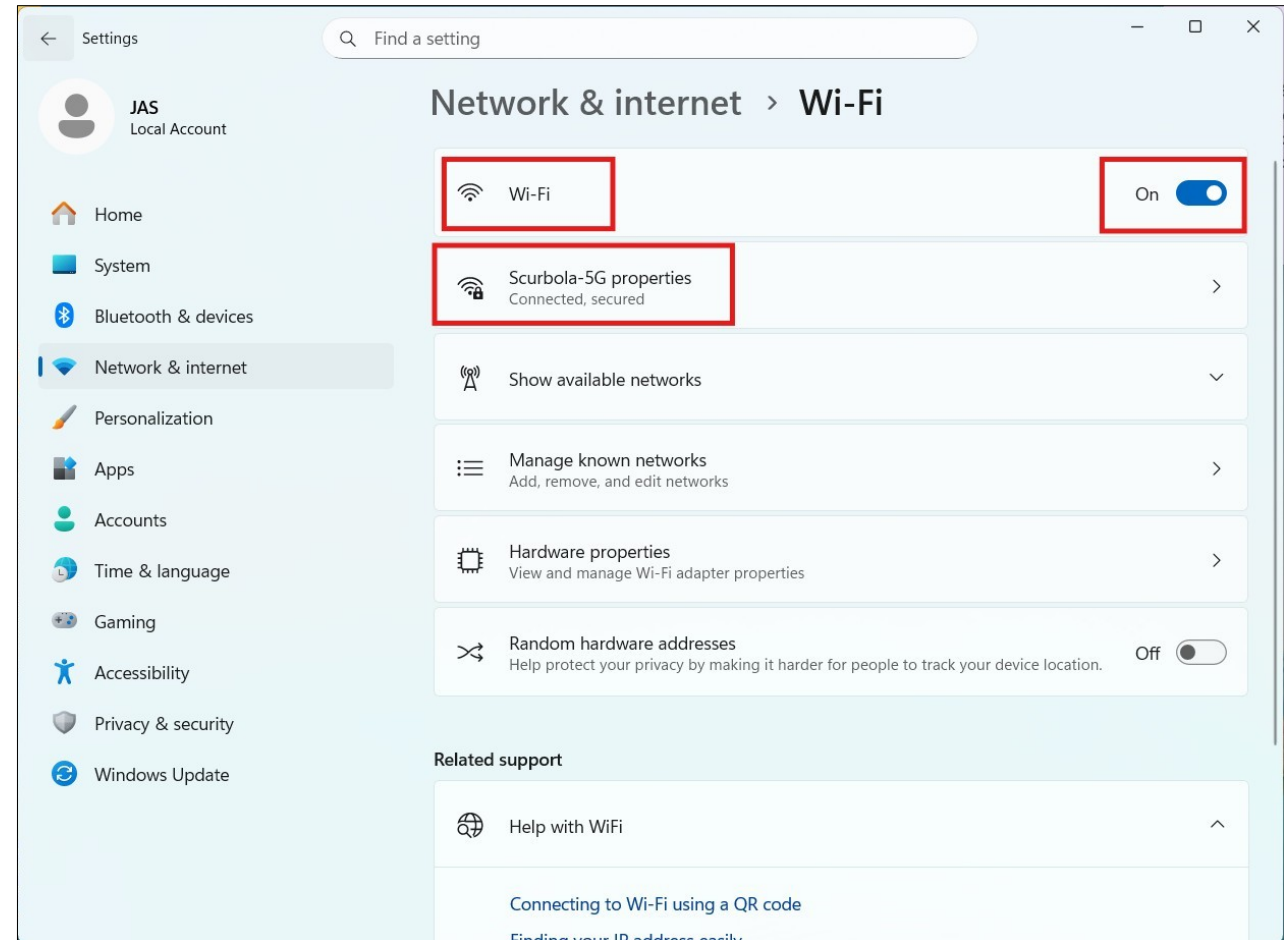
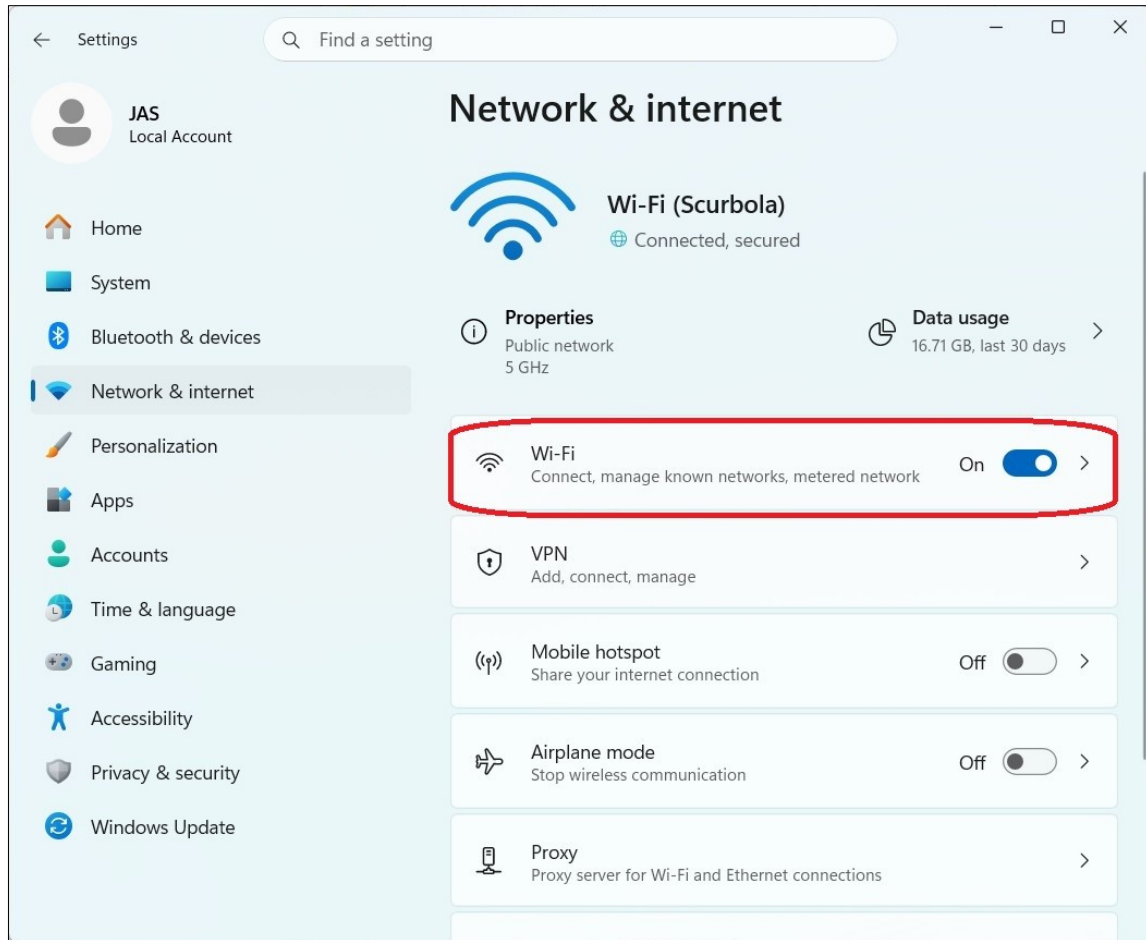
Connecting to the Internet

- You would not be reading this if you did not already have an Internet connection
 - Phone/tablet: mobile/cellular data
 - Home: high speed internet/broadband
- Who is your internet service provider (ISP)?
- Is it a network connection with a wire? Or is it a wireless (WiFi) connection?
- How do you connect a new computer to the Internet?





Connecting to WiFi





Internet browsers and search engines

- What is an Internet browser?
 - Chrome, Edge, Firefox, Safari, DuckDuckGo
- What is a search engine?
 - Google, Bing, DuckDuckGo, Yahoo
- What is the difference?
- How can you use these tools?

Microsoft
Mozilla



Edge

Apple



Safari

Google



Chrome



Firefox

DuckDuckGo

INTERNET BROWSERS

BLACK = COMPANY

**BLUE = PRODUCT
NAME**



Email

- What is your email address?
- What does an email address look like?
`myname89@emailprovider.com`
- How many different accounts do you have?
- Where are those accounts?
- How often do you check your email?
- Can you open, send, and reply to messages?
- Email attachments
- Phishing - <https://caniphish.com/phishing-email-examples>



Basic security and passwords

- You will be asked for your email address and username often
- It is OK to keep using the same username
- Use different passwords for different accounts
- Keep track of your passwords
- Use strong passwords
- Never tell others any of your passwords
- Change passwords regularly



Good and bad passwords

- 24JtlSund3
- E_9rH06\$RT1p
- Keri#C0mpCor3
- Password
- 12345
- 01012001

Letters and numbers and special characters,
“nonsense” or random, patterns (e.g.
nickname and company name with
substitutions)



Until our next class

- Review the recording
 - The link to the recording and to these slides will be on Slack
- Experiment with your computer for at least two hours
 - Open applications (apps) - Practice with your mouse or touch pad
- Find and use online resources
- If you have technical problems: Contact the help desk



Online resources

- Digitallearn (the updated AT&T site):
<https://www.digitallearn.org/>
- NorthStar Digital Literacy:
<https://www.digitalliteracyassessment.org/>
- Learn Free: <https://www.learnfree.org/>
- Typing Club: <https://www.typingclub.com/>
- Typing Test: <https://www.typingtest.com/>
- Mouse practice: <https://mouse-practice.com/>



Questions?

We will see you online in the next
class!